

Horizons Program at Clarkson University

Code of Conduct Form

Horizons Program Level: Horizons I Horizons II Horizons III

Program Session Type: Virtual In-person

Full Name of the Horizons Participant: _____

Please read thoroughly and check all appropriate boxes for your session type before signing.

- ☐ I will participate to the best of my ability in all facets of the program, attend scheduled activities promptly and abide by all regulations determined by the program administration.
 - ☐ I understand that my full attention should be directed to program activities and will limit the use of all unrelated electronic devices during camp.
- ☐ I will treat my fellow students, instructors, and program staff with respect.
 - ☐ I agree not to take photos or videos of other program participants without their explicit consent.
 - ☐ I understand there will be no tolerance for program members involved in any form of abuse (not limited to unreasonable teasing, harassment, bullying, spitting, hitting, etc.)

I understand that I will need a computer/laptop/tablet with a camera and microphone and stable internet access to participate fully in virtual settings.

I will promptly notify the program administrators if I have trouble connecting or the loan of an electronic device or hotspot is needed.

I understand I may be asked to share my video or unmute to participate in virtual program activities.

I understand that I will not be anonymous during a live virtual session. Therefore, I will act and dress in a manner suitable for classroom instruction.

- ☐ I will avoid behavior that is distracting to instruction.
 - ☐ Unless otherwise instructed, I will utilize “raise your hand” and wait to call on me during instruction.
 - ☐ I will not use the chat for private conversations during instruction.
 - ☐ I will send off-topic but time-sensitive questions to moderators during formal instruction.
 - ☐ I will use my mute button during formal instruction so as not to distract from classroom time.
 - ☐ I will join class meeting on time and plan to join a few minutes early in case of computer problems or internet delays.

In-person ONLY:

I understand that as a participant in the Horizons Program, I am a guest of Clarkson University. Therefore, I understand I will need to abide by Clarkson University safety regulations and exhibit safe and responsible behavior at all time within scientific laboratories and classrooms, in dormitories, while walking on campus grounds/trails, and during all recreational activities.

I understand I must be "checked in/out" by an authorized adult, therefore, while "checked in" I am not permitted to leave campus.

I will stay in spaces designated on the schedule and not move about campus without program staff.

I will report sickness and accidents immediately to a program staff member.

I will not bring with me or have on-campus a pet unless the university has granted an exemption.

I will wear clothing and shoes that are suitable for laboratory, classroom, or outdoor activities. I understand that for my safety I may be asked to change or be provided alternative attire (for example, lab coat, t-shirt, shorts/pants that cover the upper thigh, face mask, etc.).

I will not possess or consume alcohol or illegal drugs or bring anything that could be considered a weapon to campus.

I will not gamble in any capacity.

By signing below, I attest that I have read and agree to abide by all guidelines. Furthermore, I understand that if any of these policies are violated, I may be immediately removed from camp without a refund of the camp cost. Also, at that point, any materials loaned by Clarkson University will be promptly returned.

Signature of Participant

Date

As the parent/guardian, I concur that they will abide by the guidelines established above and grant permission for their participation in all educational programs, and recreational activities for the duration of the program at Clarkson University.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date