Fines and Penalties

Any vehicle receiving one or more parking tickets for any violation or for creating a hazard, disrupting traffic flow, etc., is subject to towing without warning, at the owner's expense.

All fines are billed to student accounts and are payable at Student Administrative Services.

**Violations and Corresponding Fines**
- Parking in a restricted area ($35)
- Parking/driving on lawns/walks ($35)
- Parking in a service area/roadway ($35)
- Vehicle not showing registration ($50)
- Driving through stop sign ($50)
- Parking in an accessible parking area ($75)
- Parking in a fire lane ($75)
- Reckless driving ($100)
- Vehicle tow or boot ($120+)

**Appeals**
You may appeal a ticket within five business days of the date the ticket was issued. Appeal forms must be submitted online at intranet.clarkson.edu/student-life/campus-safety/parking-ticket-appeal. Results of appeals are final and will be sent via email.

**Unacceptable Defenses**
- “There was no convenient space.”
- “I was not familiar with/forgot regulations.”
- “I'm sorry and will not do it again.”
- “I parked where I saw others parking.”
- “Someone else used my car.”
- “I only parked illegally for a short time.”
- “I did not notice the sign.”

**Online Vehicle Registration**
1. Access CU Peoplesoft
2. Access “MyCU”
3. Click on Navigation button
4. Go to; “Self Service” then CU Vehicle/Bike Registration and Submit
5. Permits must be picked up in person at the Campus Safety & Security Office 24/7.

These regulations have been established to protect the safety of faculty, staff, students and visitors and to control motor vehicle traffic and parking on campus so that University business may be conducted in an orderly manner. The act of parking or driving a motor vehicle on campus is a privilege. It is your responsibility to see that your vehicle is neither operated or parked in violation of these regulations or any regulations/laws of the state.

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**General Regulations**

A. Every member of the campus community must register every motor vehicle they park on University property. This is always enforced.
B. University parking and traffic restrictions are indicated by these printed regulations, signs, street markings and/or curb markings.
C. It is the responsibility of all faculty, staff and students to learn and obey these parking and traffic regulations. Ignorance of the provisions of these regulations will not be accepted as a defense for violations.
D. The registrant is held responsible for any violation involving the registered vehicle when they are operating the vehicle or when the vehicle is being used by another individual. Students are responsible for parking infractions involving cars driven by those coming to visit them on the University campus.

**Vehicle Registration**

A. There is no cost for registration, and a vehicle is registered only when the valid parking permit assigned to that vehicle is properly displayed.
B. *The University parking permit must be affixed to the back of the rear-view mirror.* Vehicles on campus without a parking permit will be considered as unregistered and dealt with accordingly.
C. All Visitors to campus are required to obtain a temporary parking permit from the Safety & Security office.

**Student Registration**

All students must register their vehicles. Permits are valid through the date listed on the sticker. Replacing a lost permit costs $30 and is billed to the student's account. Please be advised you will need to re-register when the permit expires. Notify Campus Safety & Security regarding any plate changes. Resident student parking is restricted to parking lots assigned to the residence hall in which students are housed.

**Faculty and Staff Permits**

Faculty and staff are issued permits for parking on the University campus. These permits are issued for the registered vehicle and do not need to be renewed annually. Registration can be in person or online at the department's website.

**Helpful Hint**

For loading and unloading or dropping something off at a building in restricted areas, phone Campus Safety & Security for temporary permission to park, and keep your hazard lights on. We will allow you 5-10 minutes.

Clarkson University does not discriminate on the basis of race, gender, color, creed, religion, national origin, age, disability, sexual orientation, veteran or marital status in provision of educational or employment opportunities.

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Campus Safety & Security
Clarkson University
Cheel Campus Center & Arena
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Potsdam, NY 13699

315-268-6666
315-268-7710 (fax)
clarkson.edu/campussafety

Parking at Clarkson
Fall 2022 - Spring 2023