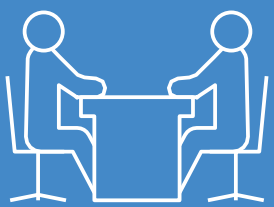


SOCIAL DISTANCING GUIDELINES ON CAMPUS



1

Avoid in-person meetings. Use online conferencing, email or the phone when possible, even when people are in the same building.



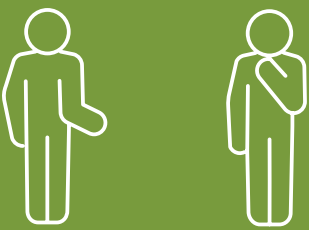
2

Unavoidable in-person meetings should be short, in a large meeting room where people can sit at least six feet from each other; avoid shaking hands.



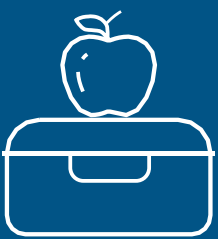
3

Eliminate non essential travel [including between campuses] and cancel or postpone in person nonessential meetings, gatherings, workshops and training sessions.



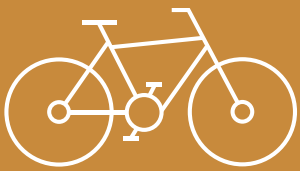
4

Do not congregate in work rooms, pantries, copier rooms or other areas where people normally socialize. Keep six feet apart when possible.



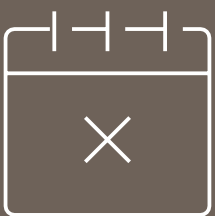
5

Bring lunch and eat at your desk or away from others (avoid lunchrooms and other crowds).



6

Avoid public transportation (walk, cycle, drive a car) or go early or late to avoid rush-hour crowding.



7

Limit recreational or other leisure classes meetings, activities, etc., where close contact with others is likely. Do not bring children to work.