



Clarkson

EMERGENCY RESPONSE PLAN:

PANDEMIC PREPAREDNESS PLANNING

For more information: www.clarkson.edu/coronavirus

March 8, 2020



COVID-19

The novel coronavirus disease (COVID-19) is an infectious respiratory illness that can cause a range of symptoms such as shortness of breath, cough and fever. It can be more severe for some and lead to pneumonia or breathing difficulties.

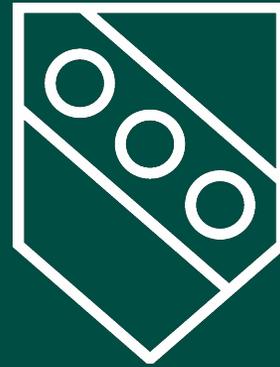
There are no known cases of COVID-19 in the Clarkson University community.

Clarkson's Emergency Response Team is working with local, New York State, and federal agency representatives and regional health care networks to update and implement its existing pandemic planning protocols based on world events surrounding COVID-19.

UNIVERSITY PANDEMIC PREPAREDNESS PLAN

Tiered Response Levels (A-E)

- A: planning
- B: high alert – **WE ARE HERE**
 - Communications; Preventative Measures; University-Sponsored Travel; Academic Continuity
- C: full alert (social distancing)
 - Potential suspension of classroom activity; Social distancing; University-Sponsored Travel; Absenteeism; Academic Considerations;
- D: pandemic period
 - Minimal campus operations; cessation of teaching & research; suspension of normal operations



PLAN SUMMARY

IN CONTEXT OF COVID-19

LEVEL B - CURRENT STATUS

UNIVERSITY OPERATIONS UNDER HIGH ALERT

- Increased communication to Clarkson community and visitors on preventive steps to limit spread of germs, awareness of travel warnings and CDC/NYS information.
- Facilities staff have transitioned focus to surface decontamination using chemicals known to be effective against human coronavirus.
- HR and division heads have begun a process of explicitly identifying and communicating expectations to staff who are essential for core University operations.
- All supervisors initiating discussions about how their staff may be able to continue performing their core job functions remotely (in a work-from-home scenario).
- Inventories of essential items to respond to COVID-19 put in place.

LEVEL B - CURRENT STATUS

ACADEMIC OPERATIONS UNDER HIGH ALERT

Academic Leadership Cabinet sharing materials and setting expectations with individual faculty members around continuity planning for classes.

Any faculty who do not already utilize the University's core online learning platforms (Moodle, lecture capture, etc.) will be strongly encouraged to begin familiarizing themselves with the effective use of these tools.

- <https://intranet.clarkson.edu/continuity/>

LEVEL B - CURRENT STATUS

SPRING BREAK & TRAVEL UNDER HIGH ALERT

- Following CDC & NYSDOH recommendations in restricting travel to countries classified as "Level 3" or higher.
 - Per a NYSDOH directive, the campus community will be asked to report international travel (including personal travel) to a "Level 2" or higher country.
- All other University-sponsored travel remains unrestricted, but voluntary.
- We will be prepared to respond to students who have a need or request to self-isolate.

LEVEL C - IF CASES OCCUR AMONG CLARKSON COMMUNITY MEMBERS

FULL ALERT - MOVE TO SOCIAL DISTANCING

- Follow directives from NYS Department of Health regarding confirmed cases on campus or in respective local community(ies)
- Potential suspension of in-classroom activity and return of majority of students to their home communities
 - Transition to online instruction and meetings/interactions; work from home scenarios
 - Essential personnel work in environments following decontamination protocols and in isolation
- Review of all travel and likely cancellation of non-essential travel
- Potential cancellation of all public events with 50 or more attendees with outside participation
- Community members requested not to attend large external events in the local area

LEVEL D - IF PANDEMIC DECLARED FOR LOCAL REGION / CAMPUS

PANDEMIC PERIOD - MINIMAL ACTIVITY

- Follow directives from NYS Department of Health and CDC
- Suspension of all campus activities and identification of alternatives for students who cannot return to their home communities
- Potential suspension of all online instruction and meetings
 - Could put on hold for a defined period of time
 - Further reductions of essential personnel on campus
- Evaluation of assets that need ongoing care/ maintenance
- Cancellation of all non-emergency travel
- Cancellation of all public events
- Community asked to watch for regular updates on when classes and normal operations will resume



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