

Clarkson University

Global Business

Programs Application Instructions

Please be aware that you must select 2 choices, all decision are made by a selection committee, many factors go into trip selection. All decisions are final and no appeals will be accepted.

Please be as detailed in your application as possible

1. Go to <https://clarkson-horizons.symlicity.com>

If you have previously set up your account in CU Global, please log in with your Clarkson email address and the password you set and skip to step 7.

Are you a current student at Clarkson?

2. Click: and then select Yes.

3. Click set/reset password.

4. Enter your Clarkson email address and then Reset and Mail Password.

5. Set your password via the link emailed to you.

6. After logging in, you will be prompted to fill out your student profile. This only is requested once.

7. After your profile is complete, click the Search Programs tab.

8. In the Keywords field, enter SB693.

This program will appear and under the Options column there is an Apply for dropdown.

9. Select spring 2019. If you have gone on this trip a previous semester a popup will notify you that you already have an application. Click Ok and continue to the application to fill out the forms for the new semester.

10. Begin filling out the information in all sections.

11. When you have completed these sections, you will be able to submit your application. Once the application has been submitted, you will receive an email confirmation.

Questions/Concerns

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