

## INTERNATIONAL CENTER PARTNER FACT SHEET (2018-2019)

### Contacts

<b>UNIVERSITY</b>	Clarkson University
<b>School/Department</b>	International Center
<b>International Center Page:</b>	<a href="http://clarkson.edu/internationalcenter">http://clarkson.edu/internationalcenter</a> . Please note; click <a href="http://internal.clarkson.edu/internationalcenter/">http://internal.clarkson.edu/internationalcenter/</a> if you do not find what you are looking for on the main website.
<b>Incoming Exchange Page</b>	<a href="http://internal.clarkson.edu/internationalcenter/incoming/students/index.html">http://internal.clarkson.edu/internationalcenter/incoming/students/index.html</a>
<b>Address</b>	8 Clarkson Ave., Box 5651, Potsdam, New York 13699 - USA
<b>Primary Partner Liaison</b> *Partner Agreements *Student Balance Inquires	<b>Kathryn Johnson, VP for International Relations</b> Email: <a href="mailto:kjohnson@clarkson.edu">kjohnson@clarkson.edu</a> Phone: 1-315-268-5515
<b>Manages the application process for outgoing students.</b>	<b>Christine Bailey, Study Abroad Advisor &amp; Outgoing Student Coordinator</b> Email: <a href="mailto:cbailey@clarkson.edu">cbailey@clarkson.edu</a> Phone: 1-315-268-6578
<b>Manages the application process for incoming students</b>	<b>Jennifer Cootware, Assistant to the VP for International Relations and Incoming Student Coordinator</b> Email: <a href="mailto:jcootwar@clarkson.edu">jcootwar@clarkson.edu</a> Phone: 1-315-268-4384
<b>Manages documentation for you to receive your documents to obtain your visa.</b>	<b>Tess Casler, Director, International Student &amp; Scholar Services</b> Email: <a href="mailto:tcassler@clarkson.edu">tcassler@clarkson.edu</a> Phone: 1-315-268-7882  <b>Rebeca Brown, Asst. Director, International Student &amp; Scholar Services</b> Email: <a href="mailto:rbrown@clarkson.edu">rbrown@clarkson.edu</a> Phone: 1-315-268-5958

<b>APPLICATIONS</b>	<b>Deadline</b>	<b>Offer Letters to be sent by (estimated date):</b>
Deadline for applications <b>Fall Semester</b> (late August – mid-December )	May 1	June 1
Deadline for applications <b>Spring Semester</b> (early January - early May)	October 1	November 1

### Academic Calendar

#### 2018 Fall Semester

#### 2019 Spring Semester

<b><u>Graduate Business Students (MBA)</u></b> *Best semester for MBA classes is Spring as there are more class options.	Arrival Dates: August 17, 2018 Classes Begin: August 20, 2018 Classes & Exams End: December 14, 2018	Arrival Dates: January 4, 2019 Classes Begin: January 7, 2019 Classes & Exams End: May 7, 2019
<b><u>Undergraduate Students</u></b>	Arrival Dates: <b>August 22, 2018 or by 12:00 pm on the 23rd</b>	Arrival Dates: <b>January 7, 2019 or by 12:00 pm on the 8th</b>
<b>Undergraduate Orientation</b>	August 24 through August 26	Tuesday, January 8, 2019
<b>Undergraduate Classes Begin</b>	Monday, August 27, 2018	Thursday, January 10, 2019
<b>Classes &amp; Final Exams End</b>	Friday, December 14, 2018	Tuesday, May 07, 2019
<b>Students are required to leave campus housing no later than the Saturday following final examinations!</b>		

### Incoming Application Requirements

Application documents & procedure	Login to CU Global: <a href="https://clarkson-horizons.symplicity.com/">https://clarkson-horizons.symplicity.com/</a>
Language proficiency is English.	We do require TOEFL test scores - recommended score of 90 iBT (Speaking score 18-15) <b>OR</b>

	Exchange Student Confirmation of English Ability Form
<b>Courses/Classes</b> for incoming exchange students	<a href="http://internal.clarkson.edu/sas/">http://internal.clarkson.edu/sas/</a> – choose <b>Courses and Schedules then Course Descriptions – by Course/Term</b>
Can students take courses across disciplines/schools?	Yes, provided prerequisites are met and approved by your university.
Number of Credits allowed for exchange students.	Minimum number of 12 US credits must be taken to maintain full-time status for undergraduates, 9 for graduates.. Maximum number of 18 US credits.
<b>VISA</b>	Students can obtain an J-1 or F-1 Visa to study in USA on exchange.
	To obtain your visa, you must complete the forms within the online application. The forms are Certificate of Finance (COF), your transcripts, and English Ability Form. You must submit bank statements or a letter from the bank that supports the COF.

### Accommodation

Are exchange students guaranteed a dorm room or other on-campus housing?	<b>ALL exchange students are REQUIRED to live on campus.</b> The different types of on-campus housing available can be found at the following link: <a href="http://internal.clarkson.edu/residencelife/halls/index.html">http://internal.clarkson.edu/residencelife/halls/index.html</a> Exchange students live in the apartment style housing which is self-catered. These residences include: Townhouse Apartments, Woodstock Village (International Village), and Riverside Apartments.
Housing application deadline:	Once you receive your acceptance you will be able to log into your Clarkson PeopleSoft account where you will complete your <b>Housing Contract</b> and other forms needed.
<b>Students are required to leave campus housing no later than the Saturday following final examinations!</b>	

### Health Forms and Insurance

Does our university require insurance for all international students?	Yes. Health Insurance is mandatory. If you have proof of health insurance in your home country and that it will provide coverage while you are here that will suffice. Travel insurance is not health insurance.
Can students buy our university insurance?	Yes. It will be an option for you when you login to your PeopleSoft account to check in.
Are vaccinations required?	Yes. Health Forms must be completed in <b>English</b> and submitted before arrival.
<b>Student Health Forms</b>	<b>Forms must be completed in English and sent to us prior to your arrival. Failure to comply will result in delay in moving into your accommodations and registering for classes.</b> Once accepted to Clarkson, you will be given access to your PeopleSoft account. You will be able to complete your health and other forms in your To Do List.

### Other

Are there required fees to be paid by exchange students?	Housing fees and dining fees if you choose a meal plan. Meal plan is not mandatory.
Is any scholarship supported to exchange students? If so, what are the benefits?	No.
Living Expenses	Approximately \$9600 – includes housing, food, books, personal expenses, travel (amount specified on COF)
Student Services Available	Tutoring, counseling, career counseling, athletic facilities, over 250 organizations and clubs.
Academic Calendar	<a href="http://internal.clarkson.edu/sas/calendar.html">http://internal.clarkson.edu/sas/calendar.html</a>
Academics Majors Available	All undergraduate majors and MBA and possible Graduate Engineering Exchange with approval prior to application
<b>Transcripts</b>	A copy of the student transcript will be sent 2 weeks after the end of the semester to the home university. If there is an outstanding balance on

	the student account, the transcript will be withheld.
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## Transportation

<b>Airport of Arrival</b>	<b>Syracuse, New York</b> Arrival in Montreal or Ottawa, Canadian airports is <b>not</b> recommended due to the lack of public transportation to the USA and possible visa issues at the border.
Transportation to Clarkson University, Potsdam, New York	<b>Trailways Bus</b> - <a href="http://www.trailwaysNY.com">www.trailwaysNY.com</a> There are limited trips to Potsdam each day from Syracuse Airport. Please be sure to coordinate flights with the bus schedule. There is a bus stop on Clarkson University campus. We schedule students to meet you at the bus, take you to your accommodation, and help get settled in.
<b>Clarkson Buddy Program</b>	<b>Send us a friend request on Facebook:</b> <b><a href="https://www.facebook.com/clarkson.buddy">facebook.com/clarkson.buddy</a></b>
<b>Network for International &amp; Exchange Study</b>	<b><a href="https://www.facebook.com/groups/519358371569755/">https://www.facebook.com/groups/519358371569755/</a></b>