

HOW TO JOIN THE CLARKSON UNIVERSITY PAYMENT PLAN (PP)

- ◆ Complete the Payment Plan Application by July 17, 2009, to participate for the fall term.
- ◆ Send the \$60 nonrefundable application fee with your completed application.

Once we have received the completed application, you will be sent a contract that will include your estimated charges, financial aid, number of payments, and the monthly amount along with coupons for the Fall 2009 term based on your calculations on the application. Spring 2010 term coupons will be sent prior to the November due date.

Monthly invoices will be mailed to the student's home address. They will reflect any miscellaneous charges (i.e. parking fines, ID replacement, dorm damage), not calculated in the Payment Plan. These additional charges must be paid in full by the due date on the invoice in addition to your normal Payment Plan payment, which is due on the 5th of each month or the next business day.

Your account will automatically be charged a \$20 late fee if the payment is received after the due date or if full payment is not received. Partial payments will not be accepted.

General Information

Participation in the PP is extended to anyone with a U.S. address. The applicant determines the amount to be financed. The maximum can be your total charges (less anticipated financial aid) and the minimum is \$1,000 a term. If you have not received your financial aid information for the academic year at this time, you may use estimates based on your previous year's aid. Keep in mind that this is an estimate and most likely will change. Please note that your financial aid is dependent upon academic standing, financial need, and budget availability. The applicant should compare the estimates placed on this application to the actual charges and credits on the monthly invoice. Invoices will be mailed to the attention of the student at the billing address on file in the Student Administrative Services Office.

Clarkson University reserves the right to review all applications for acceptance into the PP based upon previous payment history and information provided on the application. A continuing student's prior term balance MUST be paid in full before an application will be processed.

Joining the Payment Plan

Completed applications must be received by July 17, 2009, to participate for the fall term. Applications received after July 17 will be returned. If you submit the initial application applying for both terms before the deadline date, you will be automatically enrolled for the spring term as long as there is no outstanding balance on the account from any prior term(s). Payments are due on the 5th of each month or the next business day.

If the Fall 2009 completed application and fee is received at Clarkson by:

April 17	6 payments due 5/5-10/5
Between 4/20-5/15	5 payments due 6/5-10/5
Between 5/16-6/12	4 payments due 7/5-10/5
Between 6/13-7/17	3 payments due 8/5-10/5
July 18 and after	must pay balance in full.

If the Spring 2010 completed application and fee is received at Clarkson by:

October 16.....	6 payments due 11/5-4/5
Between 10/17-11/20	5 payments due 12/5-4/5
November 21 and after	must pay balance in full.

Completing the Application

The application must be completed and signed by the person who is financially responsible for payment. To determine the charges/balance, use the information on your Financial Aid Notification. Please note, charges and credits, unless otherwise noted, should be divided into two equal amounts for each term.

Payment Options

Clarkson University does not accept credit cards. Monthly checks should be made payable to Clarkson University PP. We do not accept postdated checks. There will be a \$20 charge for any checks returned to us by the bank.

Responsible Person(s)

The financially responsible person(s) agree to pay the debt identified and incurred on the student's account although they may not personally receive any property and/or services. They may be sued for payment although the person who received or has received the property and/or services is able to pay.

PAYMENT PLAN APPLICATION (Please type or print clearly and complete all information)
Financially responsible person's information. A \$20 late fee will be charged to any payments received late.

Name _____ E-mail _____

Address _____

Home Phone (_____) _____ Work Phone (_____) _____

Financially Responsible Person's Signature _____

Student Information

Student's Name _____ Social Security Number _____

Student Number _____

Calculation of Agreement The responsible person should compare the estimates placed on this application to the actual charges and credits on the invoice.

Student Status: Undergraduate Graduate **Requesting Plan For:** Fall and Spring Fall Only Spring Only

Federal Direct Student Loan Amounts by Term		
LEVEL	Fall	Spring
Freshman	\$1,742	\$1,742
Sophomore	\$2,239	\$2,239
Junior and Senior	\$2,737	\$2,737
Additional unsubsidized	\$995	\$995

By signing below I am authorizing Student Administrative Services to release educational records pertaining to my student account and financial aid to the financially responsible person indicated above. This authorization remains in effect while I am enrolled at Clarkson University. I understand that I may terminate this authorization at any time by notifying Student Administrative Services in writing.

Student Signature _____

ESTIMATED FALL CHARGES:

Tuition	\$16,110.00
Required Fees	345.00
Housing	3,392.00
Meals	2,614.00
TOTAL	\$22,461.00

ESTIMATED SPRING CHARGES:

Tuition	\$16,110.00
Required Fees	345.00
Housing	3,392.00
Meals	2,614.00
TOTAL	\$22,461.00

ESTIMATED FALL CREDITS:

NYS TAP or VSAC Award	_____
Federal Grants (Pell, SEOG, ACG, SMART)	_____
Outside Scholarships/Grants	_____
Clarkson Scholarships/Grants	_____
Federal Perkins Loan	_____
Federal Direct Student Loan (total)	_____
Clarkson Loan	_____
Other Student Loans	_____
Federal Direct Parent PLUS Loan	_____
Other	_____
TOTAL	_____

ESTIMATED SPRING CREDITS:

NYS TAP or VSAC Award	_____
Federal Grants (Pell, SEOG, ACG, SMART)	_____
Outside Scholarships/Grants	_____
Clarkson Scholarships/Grants	_____
Federal Perkins Loan	_____
Federal Direct Student Loan (total)	_____
Clarkson Loan	_____
Other Student Loans	_____
Federal Direct Parent PLUS Loan	_____
Other	_____
TOTAL	_____

(Federal Work-Study or University Work Program is not applied toward the term charges)

Total Fall Charges	_____
Less Fall Credits	_____
Fall Balance (pay May-Oct.)	_____

Total Spring Charges	_____
Less Spring Credits	_____
Spring Balance (pay Nov.-April)	_____

Please enclose the nonrefundable application fee of \$60 made payable to Clarkson University PP. Retain a copy of this application for your records. Any applications received without the \$60 fee will not be processed.

Return your application and \$60 fee to:

Student Administrative Services, Clarkson University
 PO Box 5548, Potsdam, NY 13699-5548

