

CLARKSON UNIVERSITY
Graduate School

Interoffice Memorandum

TO: Dean of the Student's School

FROM: _____, Chair or Executive Officer

Department of _____

Date: _____

RE: Approval for Graduate credit for courses taken as an Undergraduate Student at Clarkson.

Approval is requested for _____, _____
Student Name Student ID

To be granted credit for the following course(s):

<u>Course Number</u>	<u>Course Name</u>	<u>Credit Hours</u>	<u>Grade</u>
1.			
2.			
3.			

I certify that the above courses are in excess of those needed to meet the B.S. requirements.

Signature: Dept. Chair or Exec. Office

Approved by the Dean of the School

Original: SAS
Dept. & Student