

# GRADUATE SCHOOL

## APPLICATION FOR ADMISSION



APPLICATION ID \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_

PLEASE TYPE OR PRINT CLEARLY.

(office use only)

(if attended Clarkson previously)

Name  Mr.  Mrs.  Miss  Ms. \_\_\_\_\_ Date \_\_\_\_\_

Family/Surname

Given/First Name

Middle Name

Gender  Male  Female Preferred Name \_\_\_\_\_

Former names (if applicable) \_\_\_\_\_

Date of birth (mm/dd/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Place of birth (city/state/country) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Language spoken at home \_\_\_\_\_

**OPTIONAL PERSONAL DATA FOR U.S. CITIZENS — RACE/ETHNICITY**

Are you Hispanic or Latino (that is, a person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race)? Circle YES or NO.

Select any other group or groups that apply to you. (Check all that apply):  American Indian or Alaskan Native  Black or African-American  Asian  
 White  Native Hawaiian or other Pacific Islander

**CITIZENSHIP (check only ONE)**

- U.S. Citizen Social Security Number \_\_\_\_\_
- U.S. Permanent Resident (attach copy of both sides of Resident Alien card) Registration Number \_\_\_\_\_
- Non-U.S. Citizen Current Visa Status \_\_\_\_\_ (e.g. F-1, J-1, etc.) Country of Citizenship \_\_\_\_\_
- Refugee

**MILITARY SERVICE**

Branch of Service \_\_\_\_\_ Rank \_\_\_\_\_ Dates of Service (mm/dd/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**CURRENT MAILING ADDRESS**

Street Address/P.O. Box \_\_\_\_\_ District/Province \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Telephone No. Day ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

Effective Dates: From (mm/dd/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to (mm/dd/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**NOTE:** All applicants must list their permanent home address if different from their current mailing address.

**PERMANENT HOME ADDRESS**

Street Address/P.O. Box \_\_\_\_\_ District/Province \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Telephone No. Day ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

E-mail Address  home  campus  other \_\_\_\_\_ Fax Number \_\_\_\_\_

First semester/year you wish to enroll:  Fall (year) \_\_\_\_\_  Spring (year) \_\_\_\_\_  Summer (year) \_\_\_\_\_.

I hope to attend  full time  part time  Half-time (Online MBA only)

Degree toward which study is directed (check all that apply)  One-Year MBA  Global MBA  Online MBA in Supply Chain Management  ME/MBA  MS (EGOM)  
 Certificates in Six Sigma Process Improvement , Global Supply Chain Management , Engineering & Global Operations Management (please specify below)

Area(s) of specialization in which study is planned, if known \_\_\_\_\_

How, where or from whom did you learn about Clarkson? \_\_\_\_\_

**For Office Use**

GRE/GMAT \_\_\_\_\_ TOEFL/IELTS \_\_\_\_\_

List all colleges or universities attended. One copy of official transcripts or records at all higher educational institutions attended except Clarkson are required and must be sent to the appropriate Graduate Studies Office indicated on the application procedures page.

Institution	Location	Field of Study	Dates Attended	Degree (if any)
			____ to ____	
			____ to ____	
			____ to ____	

Grade-point average (undergraduate):

Cumulative \_\_\_\_\_ out of possible \_\_\_\_\_ (i.e., 3.4/4.0, 75/100, etc.)

Title or description of any prior thesis, research report(s), patent(s), or other publications (use separate sheet if necessary).

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**Please attach your resume and responses to the following essay questions as attachments to your application. Responses to each essay question must be typed and one page in length (question 2 – MBA applicants only).**

1. Describe your career progress to date and your future short-term and long-term career goals. How do you expect an MBA/MS or certificate from Clarkson University to help you achieve these goals and why now?
2. Describe a personal characteristic or something in your background that will help the Graduate Admission Committee to know you better.

**Optional:** If you feel there are extenuating circumstances of which the Committee should be aware, please explain on a separate page (i.e. gaps in work experience, academic performance, choice of references, significant strengths or weaknesses to your application, etc.).

In the boxes below, list the names, addresses and contact information of the individuals from whom you have requested recommendations. Letters of recommendation must be from three instructors or employers who can speak authoritatively regarding your aptitude and preparation for graduate study are required. Use the forms supplied for this purpose. This may also be completed online. If you are a Clarkson student, please list three faculty who know you and can evaluate your work.

1.

2.

3.

If you are also interested in applying to a graduate program in another department, please indicate below:

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**I certify that the statements made in this application are true to the best of my knowledge. If admitted, I agree to abide by the rules and regulations of Clarkson.**

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Signature of Applicant

**NOTE:** This application and all correspondence concerning it should be sent to the appropriate Graduate Studies Office indicated on the application procedures page. Full-time applicants to the graduate school from within the U.S. and Canada are required to pay a \$25 application fee. All other full-time applicants are required to pay a \$35 application fee. This fee cannot be waived or deferred except for applicants from within the U.S. and Canada who apply for admission before December 31 for the following fall semester, or June 30 for the following spring semester. Part-time, Professional Management students and Clarkson alumni are not required to pay an application fee.